## THE KENYA NATIONAL EXAMINATIONS COUNCIL Kenya Certificate of Secondary Education

101/1

# ENGLISH (Functional Skills) Nov. 2023 — 2 hours



Serial No.

11911621

Name:	Index Number:
Candidate's signature:	Date:

#### Instructions to candidates

- (a) Write your name and index number in the spaces provided above.
- (b) Sign and write the date of examination in the spaces provided above.
- (c) Answer all the questions in this paper.
- (d) All your answers must be written in the spaces provided in the question paper.
- (e) This paper consists of 8 printed pages.
- (f) Candidates should check the question paper to ascertain that all the pages are printed as indicated and that no questions are missing.
- (g) Candidates must answer the questions in English.

#### For Examiner's Use Only

Question	Maximum Score	Candidate's Score
4CBE I	20	- Sec. 303
2	10	
3	30	
Total Score	60	- F



Turn over

	journal of the most memorable occurrences. The most significant occurrences of the year were your birthday, a cousin's wedding, a visit to your school by His Excellency the President and your participation in a marathon to raise funds for children with heart ailment	
	Present the entries for the four occurrences. (20 marks)	)
		ě
	*	•
		•
		•
		i.
		6
•••••		1
······		
	Kenya Certificate of Secondary Education, 2023	

2 R	Read the passage below and fill in each blank space with the most appropriate word.  (10 marks)
H	Here are some easy steps to follow as you plan your career. (a), you
should d	do a self-assessment. This will help you to discover your interests, skills and personality.
(b)	you should gather information (c)different jobs and occupations.
You (d)	find all this from books, magazines and people. The (e) most
importar	nt things that you need to learn are how much time it will take to (f)for your
career an	nd how much (g)will cost. Next, you will need to get the (h)
skills. Y	You can do this by getting more (i)at a college, university (j) a
technica	l school.
	(Adapted from: Tapestry: Listening and Speaking. Heinle & Heinle publishers, 2000.)
	should of (b)

3 (a) Read the text below and then answer the questions that follow.



"Good evening, ladies and gentlemen and welcome to this session. Today, I'm going to talk about the science of success. In order to become successful, the one thing we need above all else is self-discipline. How little attention most of us give to that great subject!"

"I want to tell you something: I want to suggest to you in the beginning of this talk that in order to make the greatest use of self-discipline, you've got to have a system to go by. You've got to have a plan. You've got to keep your mind occupied at all times with all the things and all the circumstances and all the desires of your choice, and strictly off the things that you don't want."

"Here's self-discipline in its highest order: keeping your mind fixed on the things you do want in life, and off the things you don't want."

(Adapted from Success Habits, by Napoleon Hill)

(i)	Identify <b>two</b> elements that show this text is a speech.	(2 marks)
(ii)	What is achieved by the use of commas in the text?	(2 marks)
(iii) 	Describe how you would deliver the last sentence effectively.	(2 marks)

(6)	sure	e, advise, vision, sugar, usual, pleasant	ation of the letter 's'. (6 marks
	Gro	Oup 1 Group 2	
	] !		
	******		······································
	•••••	······································	
(c)	You	r teacher has asked you to practise introducing yourself and other	rs.
	(i)	State <b>three</b> appropriate body language strategies that you may the activity.	v use during (3 marks)
	(ii)	There are different expressions you may use to introduce your any <b>two</b> of them.	(2 marks)
			•••••••••••••••••••••••••••••••••••••••
d)	In eac	ch of the following sentences, underline the stressed part of the w	ords in bold.
	(i)	No doubt, this is child a . buse.	(3 marks)
	(ii)	Do you think you will man . age to complete the assignment?	
	(iii)	Trib .al . ism is an enemy of progress.	

8

(e)	Imagine you are listening to oral instructions. What <b>two</b> things would you do to ensure you get everything clearly? (2 marks)			
		*		
(f)	You are among the audience in an oral narrative performance. Write tw	o things that		
	you would do to encourage the narrator to continue.	(2 marks)		
(g)	The principal has sent you to call a student from a class. You find a teacher in the class.			
	How would you go about delivering the message?	(6 marks)		
	and the contract of the contra			

### THIS IS THE LAST PRINTED PAGE.

Kenya Certificate of Secondary Education, 2023 101/1