



101/1 MS  
ENGLISH  
Paper 1 (Functional Skills)  
2021  
MARKING SCHEME

THE KENYA NATIONAL EXAMINATIONS COUNCIL  
KENYA CERTIFICATE OF SECONDARY EDUCATION

ENGLISH

Paper 1

MARKING SCHEME  
(CONFIDENTIAL)

THIS MARKING SCHEME IS THE PROPERTY OF THE KENYA NATIONAL EXAMINATIONS COUNCIL AND IT MUST BE RETURNED TO THE KENYA NATIONAL EXAMINATIONS COUNCIL AT THE END OF MARKING.

This marking scheme consists of 5 printed pages.

# 1. Expect an investigative report

## Format

4 Marks

- Heading <sup>(Title)</sup> 1 mark
- Introduction  $\frac{1}{2}$  mark
- Purpose  $\frac{1}{2}$  mark
- Terms of reference / scope  $\frac{1}{2}$  mark
- Members  $\frac{1}{2}$  mark
- Methods / Procedure  $\frac{1}{2}$  mark
- Findings  $\frac{1}{2}$  mark
- Conclusion  $\frac{1}{2}$  mark
- Recommendations  $\frac{1}{2}$  mark
- Signing off

F  
T-04  
I- $\frac{1}{2}$   
M- $\frac{1}{2}$   
F- $\frac{1}{2}$   
C- $\frac{1}{2}$   
R- $\frac{1}{2}$   
S- $\frac{1}{2}$   
04

- If the word report is missing, no mark  
- The word report  $\frac{1}{2}$  - mandatory  
- Nature (Decline)  $\frac{1}{2}$   
- Where place - name of school  
- my school  
- the school  
- our school

## Content

7 Marks

- I - Introduction - 02 Introduction - 1 mark for a good introduction
- P - procedure - 01 Findings - Reasons for decline - 3 marks for any 3 relevant points
- D - Decline - 02 Relevant conclusion - 1 mark
- C - Conclusion - 01 Recommendations - 2 marks for any 2 relevant points
- R - Recommendations - 02

Note: relevance is stressed.

Do not accept 'your school' if nature or where is missing, do not award the 2nd half  
- All the three items must be there for the candidate to score  
- The order must be maintained.  
- The order must be maintained  
- If conclusion comes after recommendation, deny the two.

08  
Language (08 marks)

Place learner in appropriate linguistic ability as per the rubric provided below and award marks accordingly.

### Group D (01 - 02 Marks)

Candidate does not communicate and their language ability is so minimal that the examiner has to guess what they intended to write.

- Poor use of expressions
- Poor use of punctuation marks
- Hardly any correct sentences
- Spelling errors

Broken usage must be identified.

## 2. Methods of data procedure 01

- Video recording \*P
- Observation \*P
- Questionnaires
- Interviews

2

The methods must be two and above.  
If candidate gives one method, deny the mark

## 3. Findings - 02 mks (01x2)

- Findings should be written in prose form. If not award  $\frac{1}{2}$  of the mark \*D<sub>1</sub>
- The points should be illustrated. Accept any two @ 1mk each. \*D<sub>1</sub>

## 1. Content

- Introduction: - 02 marks \*I<sub>1</sub>
- a) purpose\* - 01 - Priveshgate / find out / look into / establish
- b) Terms of reference / scope\*  $\frac{1}{2}$  \*I<sub>2</sub>  
- Who Commissioned the investigation  
- Time to report
- c) Membership\*  $\frac{1}{2}$  \*I<sub>2</sub>  
Accept full name for the members. Designations are optional.  
- At least 3 members  
- If teachers are the majority of the members of the committee, do not award

4. Conclusion For more visit : eazyarabic.com

- It must be relevant
- Should be a recap of the findings
- Must be related / agree with the findings
- Vague conclusion does not score.

5. Recommendations - 2x1 = 02 Marks

Group C (03 - 04 Marks)

- Lack of confidence in language use - *Can be in point form*
- Very simple sentences
- All manner of grammatical errors *\* R<sub>1</sub>*
- Mother tongue interference *\* R<sub>1</sub>*
- Poor organization of ideas

Group B (05 - 06 Marks)

- Communicates fluently, with ease of expression.
- Well-constructed sentences
- Correct punctuation and spellings
- Good use of vocabulary
- Some errors

Group A (07 - 08 Marks)

- Ease of expression with no errors of punctuation, spelling and grammar
- Good planning/organization of ideas
- Clever use of vocabulary and maturity in language use
- Definite sparks

2.

- figure
- You
- always/often *usually*
- best
- same
- clues/hints
- present/give
- for
- there
- things

(10 marks)

3a. (i)

- rhyme - echoed/followed - *Do not accept rhyming words.*
- alliteration - His heart, heaving, her, His heart, her he
- assonance - congregation, followed, Do you, forward e backward - *no mark without illustration*
- Rhythm - forward/backward  
- to the right to the left

Any 2 illustrated features = (4 marks)

~~Ha~~  
Consonance: forward and backward  
beard and consured  
and and turned

~~Mark~~  
~~Count~~ the first two and ignore the rest  
Award for identification without illustration but no mark for illustration without identification

# 1. Expect an investigative report

## Format

## 4 Marks

F  
T-04  
I-1/2  
M-1/2  
F-1/2  
C-1/2  
R-1/2  
S-1/2  
04

- Heading (Title)
- Introduction 1/2

1 mark

- Purpose 1/2 mark
- Terms of reference/scope 1/2 mark
- Members 1/2 mark

- If the word report is missing, no m  
- The word report 1/2  
- Nature (Decline) 1/2  
- Where place - mandatory  
- Name of school  
- my school  
- the school  
- our school

- 2 - Methods/ Procedure 1/2 mark
- 3 - Findings 1/2 mark
- 4 - Conclusion 1/2 mark
- 5 - Recommendations 1/2 mark
- 6 - Signing off

Do not accept 'your school'  
if nature or where is missing, do not award the 2nd half

## Content

## 7 Marks

C

- I - Introduction -02 Introduction - 1 mark for a good introduction
- P - procedure -01 Findings - Reasons for decline - 3 marks for any 3 relevant points
- D - Decline -02 Relevant conclusion - 1 mark
- C - Conclusion -01 Recommendations -2 marks for any 2 relevant points
- R - Recommendation -02

Note: relevance is stressed.

08

Language (08 marks)

Do not accept Secretary  
All the three items must be there for the candidate to score  
The order must be maintained.  
The order must be maintained  
if conclusion comes after recommendation, deny the two.

Place learner in appropriate linguistic ability as per the rubric provided below and award marks accordingly.

### Group D (01 - 02 Marks)

Candidate does not communicate and their language ability is so minimal that the examiner has to guess what they intended to write.

- Poor use of expressions
- Poor use of punctuation marks
- Hardly any correct sentences
- Spelling errors

Broken usage must be identified.

## 2. Methods of data procedure 01

- Video recording \*P
- Observation \*P
- questionnaires
- Interviews

The methods must be two and above.  
If candidate gives one method, deny the mark

## 3. Findings - 02 mks (01x2)

- Findings should be written in prose form if not award 1/2 of the mark \*D1
- The points should be illustrated. Accept any two @ 1mk each. \*D1

## 1. Content

- Introduction: - 02 marks \*I1
- a) purpose\* -01 - Privestgate / find out / look into / establish
- b) Terms of reference / scope \* 1/2 \* 1/2  
- Who Commissioned the investigat  
- Time to report
- c) Membership\* 1/2 \* 1 1/2  
Accept full name for the members. Designations are optional.  
- At least 3 members  
- If teachers are the majority of the members of the committee, do not award

4. Conclusion = 01 **For more visit : eazyarabic.com**

- It must be relevant
- Should be a recap of the findings
- Must be related/agree with the findings
- Vague conclusion does not score

5. Recommendations - 2x1 = 02 Marks

Group C (03 - 04 Marks)

- Lack of confidence in language use - *Can be in point form*
- Very simple sentences - *should be related to the findings*
- All manner of grammatical errors \*R1
- Mother tongue interference \*R1
- Poor organization of ideas

Group B (05 - 06 Marks)

- Communicates fluently, with ease of expression.
- Well-constructed sentences
- Correct punctuation and spellings
- Good use of vocabulary
- Some errors

Group A (07 - 08 Marks)

- Ease of expression with no errors of punctuation, spelling and grammar
- Good planning/organization of ideas
- Clever use of vocabulary and maturity in language use
- Definite sparks

2.

- figure
- You
- always/often *usually*
- best
- same
- clues/hints
- present/give
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- there
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(10 marks)

3a. (i)

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Any 2 illustrated features = (4 marks)

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beard and conjured  
and and turned

Mark ~~Count~~ the first two and ignore the rest

Award for identification without illustration but no mark for illustration without identification

- ii) I. Using appropriate intonation for a yes/no question.
- Point at the audience turning eyes from one side to the other.
  - Open gestures.

2 x 1 = (2 marks)

- II. With a facial expression of surprise about what the preacher was thinking  
Rising and following intonation;

'But sir' → rising intonation  
The rest → falling intonation

(2 marks)

- 3b. (i) Ma.na.ge  
(ii) register  
(iii) a'gree'ment  
(iv) 'teacher

(4 marks)

- 3c. The speaker may observe the following:

- Body language eg. fidgeting/unnecessary movement,
- Facial expression e.g. staring blankly, day dreaming
- Looking out though the window
- Leaning backwards
- Murmuring, talking / whispering
- making noise,
- dozing.
- shuffling their feet
- yawning

Mark the first six and ignore the rest

- looking at the ceiling
- looking out through the window
- slouching on their chairs / leaning backwards
- ~~Murmuring~~
- doodling

(6 marks)

- 3d. i) breathe  
ii) pool  
iii) fowl  
iv) pear

- clapping their hands unnecessarily
- chewing
- passing notes to one another
- holding mini-discussions
- sleeping on their desks
- dropping things on the floor
- laughing
- playing with their fingers
- cracking their knuckles
- pen drumming on the desk

(4 marks)

4

\* Do not award for a response with the word not.  
\* Do not accept any response pointing at the speaker  
\* If candidate merges two points using a conjunction, award as two points.

- 3e. i) - She greets the trader, "Good morning".  
- She uses the word please when requesting for a discount.  
- She says she is sorry to have bothered the trader.

(2 marks)

- ii) - She is surprised at the trader's rudeness.  
- She hesitates to decide on what to say next.

(2 marks)

- iii) Replace the trader's responses that show lack of negotiation skills (being rude, unwilling to establish rapport, and failure to compromise) with suitable language, e.g.
- 'What do you want?' How may I help you?
  - 'Then find another shop'-----
  - 'Really'-----
  - 'Get lost!'-----

**Any 2 suitable and grammatical responses = 4 marks**  
**Penalize for correctness maximum 2 marks**

(4 marks)

400  
~~300/400~~  
2500